post before the end of day on Thursday before LSC meeting

Email info to Kate for Friday post

Go to [Town web page](https://www.leverett.ma.us/)

bottom- admin login:

schoolcom

password

go to calendar

Green plus sign- add to date

location: google link from Robyn. Include phone number info

topic- municipal events

Category & board fields- school committee

upload agenda (include budget for the budget hearing mtg) or you can cut and paste in

have to pick file category for it to attach- school committee meetings

save changes after upload (upload a file)

to delete press delete, then confirm delete

To go back and edit– click on event, then red “edit meeting” button

Send to kate, with updated info

**Next School Committee Meeting:**

**MONDAY, March 24th, 2025 at 6:00pm**

**Remote Meeting – Google Hangout Meet**

**To join through Google Meet: https://meet.google.com/oqh-ofoj-jta?hs=224**

**Or dial: ‪ (‪US‬)‪+1 336-754-9117‬. PIN: ‪944371150#‬**

[**Agenda is available here**](https://docs.google.com/document/d/1bLDVUaJW8DCXb-ela0OZ6whGXWssAFTie6f8u0vJAko/edit?tab=t.0)

**Meeting info is also available** [**on the town website**](https://www.leverett.ma.us/d/35383/School-Committee)

**Next School Committee Meeting:**

**MONDAY, March 3rd, 2025 at 6:00pm**

**Remote Meeting – Google Hangout Meet**

**To join through Google Meet:** [**meet.google.com/dic-evpb-ijp**](https://meet.google.com/dic-evpb-ijp?hs=122&authuser=0)

**Or dial: ‪ (‪US‬)‪+1 260-333-9214‬. PIN: ‪726 755 884#‬**

[**Agenda is available here**](https://www.leverett.ma.us/files/FINAL_Agenda_LES_SC_3-3-25.pdf)

**Meeting info is also available** [**on the town website**](https://www.leverett.ma.us/d/35383/School-Committee)