



TOWN OF LEVERETT
Massachusetts 01054

Wendell Police Station Renovations Request for Bids

General Contractor/Carpentry See General Bid Guidelines, attached

Demolition – see demolition plan

- Remove partitions at rear of garage side of Police Station
- Remove drop ceiling and tile ceiling to expose ceiling joists for insulation
- Remove box/framing around electrical panel
- Remove front door, garage door and window on front of building
 - o Replacement of above doors and window with security type installations
- Remove carpeting on Office side
 - o Prep floor for painting

Carpentry

- Install 2 X 4 studs to interior of exposed exterior walls
 - o Approx. 11 feet to bottom of joists
 - o Plan for spray foam
- Install partition at rear of garage side to accommodate bathroom
- Install strapping on office side ceiling
 - o Reuse existing strapping on garage side
- Install replacement garage door
 - o Current opening is 10 feet, consider costs of reframe and use of 9 foot door
 - o Garage door requires insulation and security consideration
- Install new entry door
- Install new window at front of Office
- Install miscellaneous framing as needed for sheetrock, insulation and doors installation

Insulation

- Install spray foam at exterior walls to R25 or as allowed
- Install R-49 at ceiling joists
 - o NOTE: the stairwell at rear of office will not be included in renovations

Sheetrock

- Install ½ inch sheetrock at all exposed studding
- 5/8 sheetrock required for garage separation, i.e., garage ceiling
 - o 5/8 Sheetrock already on garage side of central partition
- Finish all sheetrock for paint

Paint

- Paint all unpainted surfaces, primer and top coat
- Paint floors primer and top coat

Contact:

Phil Delorey, Project Manager

Call 978 544 2236 between 8AM – 8PM

phil.delorey@gmail.com text- 978 413 6060

Town Offices, 9 Morse Village Road
Wendell, MA 01379

wendell station #1



TOWN OF LEVERETT
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GENERAL BID GUIDELINES
Wendell Police Station Renovations

The Town of Leverett seeks bids from qualified Contractors for Renovations to the Wendell Police Station, at Center Street in Wendell for the Wendell Police Station to become a satellite office of the Leverett Police Department. The Town seeks bids for Excavating, General/Carpentry, Plumbing, HVAC and Electrical Contractors for a renovation project that is planned for September/October of 2021.

This project is funded by the State of MA and will include employee Wage Rates scales that will be provided to prospective bidders. Bidders also must comply with OSHA training requirements.

All bids must be in writing.

Bids which are incomplete, not properly endorsed or signed or are otherwise contrary to the instructions, will be rejected as non-responsive. Conditional bids will not be accepted. Any bids arriving after the opening date and time will not be accepted.

The Town of Leverett is exempt from the payment of federal taxes and the Massachusetts sales tax. Prices quoted are not to include these taxes.

The supplier will be bound by all applicable statutory provisions of federal and Massachusetts law.

The contract will include, but not be limited to, all general and specific conditions contained in this solicitation. Contract will include proof of insurance and the requirement to list both the town's of Leverett and Wendell as additional insureds.

The contract resulting from this solicitation will be awarded to the lowest responsible and responsive bidder based upon price, past performance and the reliability of the bidder, quality of the product and the degree of exclusions, exemptions and restrictions on the response. The Town of Leverett reserves the right to reject any and all bids if it determines such to be in the public interest.

Bidders are encouraged to contact Phil Delorey prior to submitting a quote if they need additional information.

The Bid schedule for the project is as follows:

August 18 – Bid Specifications available by email request to the Project Manager

August 23 through August 27 – site inspections/walkthroughs available by appointment with the Project Manager

September 6, 12 Noon – Bids must be delivered in person or must be received by mail at the Wendell Town Office Building, 9 Morse Village Road in Wendell or emailed to the Project Manager prior to the time specified. **(Please note that an addendum will be issued that changes the bid due date to September 15th at 12:00 noon)**

All Bids submitted must include references of projects completed in the last 12 months, preferably for MA municipalities.

Requests for Bid specifications or questions may be made by email to the Project Manager.

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