

Library Trustee Meeting Minutes

September 11, 2019, 7:30pm, Leverett Library, 75 Montague Rd, Leverett

Present: Elaine Barker, Rachel Flint, Joan Godsey, Georgie Schmid, Lisa Werner, Gerald McFarland (Friends), Natane Halasz, Director, absent: Chris Condit

Minutes of the June 5, 2019 Elaine moved, Rachel seconded. Unanimously approved.

Money available

As of September 1, 2019

Building 11,964.55

State Aid 26,113.17

Field/Maynard 27,66.02

Salaries 46,795.44

Operating 13,218.97

Van Steenberg bequest is currently being held in the gift fund. The Trustees decided that a large portion of this grant should be in an interest bearing account. Other decisions for use of this bequest will be discussed at another meeting.

Circulation

	June 2019	June 2018	July 2019	July 2018	August 2019	August 2018
CWMARS	2345	2295	2888	2397	2684	2212
Overdrive	374	372	416	316	417	350

Total CWMARS circ FY2018: 31402

Total CWMARS circ FY2019: 29378

Total OVERDRIVE circ FY2018: 3974

Total OVERDRIVE circ FY2019: 4172

Boat loan program

Grants:

FRCOG project; This grant will fund with a consultant on the digital overdrive and to provide digital content on CWMARS.

LSTA "Go Local" Natane wrote an LSTA grant for transcription of the 6th Grade/Historical Society interview project concerning one room schoolhouses. It has been funded.

Junior Library Guild is a curated collection of juvenile books. This subscription service has been recommended by other librarians and we are going to try this system.

Boat loan program

Friends of Leverett Pond have created the forms for the boat loan project after consulting with the Shutesbury Library which has a similar program. The library has agreed to help FLP with this project. Elaine moved that the library will be the conduit for keys and forms for the boat loan project. Georgie seconded. Unanimously approved.

June, July & August open hours

June: 85

July: 85 (closed Thursday, July 4th)

August: 90

Events & happenings at the library

June, July & August events (Natane will bring handout of events)

Resuming in September:

Strength Training for 40+ with Kathy Sward, Tuesdays at 2:30pm

Family Scrabble Club, Tuesdays, 3:15pm

Electronic Device Drop-in Help with Leah Larkey, up to two Thursdays per month, 6pm

Community Room usage:

Used CR at least once over summer: Tales & Tunes Story Hour; Yoga for Stress Reduction; Tai Chi; Qigong; Leverett Literature Group

Upcoming events:

Tuesday Music Gatherings (6:20pm)

Protect yourself from Medicare Fraud, Thursday, 09/12, 3pm (not a library sponsored event)

Ukulele Strum Along, with Julie Stepanek, Thursday, 09/12, 6:45pm (monthly)

Leverett 250th Anniversary Kickoff, Sunday, 09/15, 3pm (not a library sponsored event)

Film Screening "The Lost Forests of New England", Saturday, 09/21, 1pm (not a library sponsored event)

Birding in Costa Rica, Sunday, 09/29, 2pm, Connie Lentz and Bart Bouricius

Planning for Spring 2020 Libraries in the Woods community read

Community Room discussion

Because of the high demand for use of the Community Room for art displays, trustees considered whether one or two months should be the allotted display period. After much discussion, the Trustees decided to leave the decision to Natane who may offer one or two months display periods to artists after the current schedule is complete.

Friends of Leverett Library report

Gerald McFarland reported for the Friends and requested recognition for a Busy Beaver Badge which trustees approved.

The 2019 coffee mugs are sold out. Susan Mulholland is designing the 2020 mug.

The Friends are planning to order 6 upholstered chairs for the Community Room.

The Friends Annual Meeting will be held on Sunday, October 27th. Guest speaker will be Lisa Brooks, a Leverett resident, historian and Native American, who has recently published a new book.

Building/Grounds/Equipment

Update on HVAC system: The library trustees plan to meet with the Select Board on Tuesday, Sept. 17th at 7P.M. to discuss repairs to the geothermal and the possibility of adding electrical heaters.

The trustees felt we could offer to pay for the electric heaters which would cost approximately \$20,000 out of our State Aid money.

In-Kind donations: New photocopier, currently exploring computers donation from Amherst College; laptop from Otelco; paintings

Policy Review/Updates

See above notes re Community Room displays

CWMARS/MBLC/MLS updates

Submitted ARIS report on 08/14/19

Working on Financial report, due 10/04

Long range planning process

Very rough draft circulated

The State has relaxed the requirements on the format for Long Range Plans due November 1, 2019.

Natane summarized the most frequently made suggestions on the survey form. The request was for the library to be open additional hours.

New Business

Due to an upcoming Jewish holiday, the October meeting date was changed to October 2, 2019.

Please note our earlier winter meeting time of 7 P.M.

Next meeting

Wednesday, Oct 2, 7:00pm

Respectfully submitted,
Joan Godsey, recording secretary
Georgie Schmid, communications director