

Library Trustee Meeting Minutes
October 2, 2019, 7:00pm, Leverett Library, 75 Montague Rd, Leverett
Submitted by Chris Condit

Present: Lisa Sullivan-Werner (Chair), Chris Condit, Georgie Schmid, Rachel Flint, Joan Godsey, Elaine Barker, all trustees, & Rich Addelson, Friends Representative & Natane Halasz, Library Director.

Approve September 2019 minutes

Elaine move we accept them as per minor changes, Georgie seconded, all vote for it.

Money available

- Operating \$12,658
- Salaries \$44,708
- Building \$11,550
- State Aid \$26,113
- Gift \$ account in flux
- Field Maynard \$
- Revolving (Fines) \$428
- Revolving (Copier/Fax/Printing) \$1,001

Documentation re: Field Trust fund

summary two, \$1K bequests were made to the library in the early part of the 1900's, establishing the Dwight Maynard and the Bradford M. Field accounts. Elaine suggests they carried the stipulation that only the interest earned from those accounts' investment be used. Chris moved that we ask the Town to transfer any interest earned from the \$2K accounts be transferred at the end of each fiscal year to the library's Gifts account, and in accord with that wish, that none of the principle be spend from the initial \$2K. Georgie seconded, all voted for the motion.

Circulation .

	September 2019	September 2018
CWMARS	2556	2401
Overdrive	384	328

Yea! An upward swing!

September open hours

95 open hours

Events & happenings at the library

September events:

Bike Rodeo, Sat 09/07, 1pm, (Sponsored by Leverett PD) (14)

Protect yourself from Medicare Fraud, Thursday, 09/12, 3pm (not a library sponsored event)
(approx. 4)

Ukulele Strum Along, with Julie Stepanek, Thursday, 09/12, 6:45pm (monthly) (16)

Leverett 250th Anniversary Kickoff, Sunday, 09/15, 3pm (not a library sponsored event)
(approx. 20)

Village Neighbors Volunteer Sign-Up, Thursday, 09/19, 3:15pm (not a library sponsored event)
(approx. 5)

Film Screening "The Lost Forests of New England", Saturday, 09/21, 1pm (not a library sponsored event) (4)

Film Screening "Chasing Thunder", Thursday, 09/26, (14 people)

Village Community Co-Op Story Time, Sunday, 09/29, 9am (2 families: 2 kids and 3 adults).

Natane reported she will do one more, and then give it a rest for a while.

Birding in Costa Rica, Sunday, 09/29, 2pm, Connie Lentz and Bart Bouricius (14)

Ongoing events:

Strength Training for 40+ with Kathy Sward, Tuesdays at 2:30pm (approx. 12-14 participants)

Family Scrabble Club, Tuesdays, 3:15pm (continued from last year, 4-6 regulars)

Tuesday Music Gatherings, 6:30pm (we've had two; 6 people)

Electronic Device Drop-in Help with Leah Larkey, up to two Thursdays per month, 6pm

Community Room usage:

Used CR at least in September: Tales & Tunes Story Hour; Yoga for Stress Reduction; Tai Chi; Qigong; Leverett Literature Group; Rattlesnake Gutter Trust; LES spaghetti supper organizers

Upcoming events:

Uke Strum Along, Thurs 10/10, 6:45pm

"Who Goes There?" Presentation by Agawam Paranormal, Thursday, 10/17, 6:30pm. Will explore paranormal events at three localish libraries.

Story Songs for Kids with Mark Moomaw Jackson aka "Moomaw", Sunday, 10/20, 3:30pm, Natane reported other local libraries had accepted his volunteered (no cost) show and said it was good.

Table at UMass Campaign Launch & Nonprofit Fair, **Tuesday, 10/22, 11:30-1:30pm** (outreach) at the Great Hall at the UMass Old Chapel (which was very nicely renovated last year, a wonderful meeting place with no religious affiliations). ***Natane asked that the Trustees kindly attend, and will advise the school of the same.*** (Chris will be in AZ doing geologic field work, unfortunately).

Leverett Historic Commission event, Saturday, 10/26, 1pm-4pm

Friends of Leverett Library Annual Meeting, Sunday, 10/27, 3pm

Senator Jo Comerford Library Tour, Sunday, 11/03, 3:45-4:45. Natane asked that the Trustees kindly attend.

David Gillham, author of “City of Women”, and resident of North Amherst, will talk at the Library Sunday, Nov. 17th at 2 PM about new book in which he imagines a world in which Anne Frank survived.

Holiday Volunteer Party. We agreed to have the party Sunday, Dec. 8th at 5 PM, and that the trustees would provide a light dinner (we arranged who would bring what), and that the regular Yankee Swap would follow, any thanks to Georgie for coordinating this!

Friends of Leverett Library report

Rich Addelson reported their next meeting will be Sunday October 27th 3-5 PM; and that after a brief business meeting (10-15 minutes typically) Lisa Banks, a Leverett resident, of the book “King Philip’s War” fame will talk.

Peggy Brownell is now the Treasurer of the Friends.

The Friends will do their Holiday Baskets silent auction, with baskets arriving 14 Nov., and final bids accepted until Dec 15th.

Gerry McFarland, who was a friend of John R. Van Steenburg, whose estate donated \$91K this year to the library, loved music and suggested we honor him in some way in that vein at the library, more to be reported as the idea develops. Natane reported that in the letter she wrote Eric T. Masters, the Personal Representative of John’s estate, that she had asked for suggestions from him about ways in which we could honor his gift.

Building/Grounds/Equipment

Update on HVAC system (estimate attached; totals \$26,540). The most recent estimate from Jamrog for the HVAC system does not itemize the repairs on the #1 compressor, we asked Natane to get Jamrog or John to get that broken out on the estimate, as it is a standard maintenance issue and should be covered by the town and not come out of our Library building funds. Joan moved that we ask Jamrog to go ahead with the rebuild (including revamping the air ducting system to exclude the use of one of the compressors) and that we will ask the town to vote money for the funding of the rebuild of the compressor as an item in the next town meeting, and we take the funding of the remainder out of our building funds. Elaine seconded, passed unanimously.

Computers replacement update

Policy Review/Updates

Art Donations – Had a discussion on this and asked Natane to tackle writing a new policy for this issue.

CWMARS/MBLC/MLS updates

Financial report due 10/04; Lisa will sign it in time for Natane to get the report in.

Long range planning process

Draft (final due 11/01/19). We reviewed existing draft and made a few suggestions, asked Natane to send her revisions out and to make final revisions as suggested by Trustees and send the report in. It appears the requirements for the report have been relaxed and it's format is much more free-form.

New Business

Leverett Connects town email list.

Discussed same; decided to "wait and see" how the list develops before we use it.

Adjourned around 8:30 PM

Next meeting

Wednesday, Nov 13, 7:00pm