

Library Trustee Meeting Minutes
April 8, 2020, 7:00pm

Zoom Meeting

Present: Natane Halasz, Library Director, Lisa Werner, Joan Godsey, Georgie Schmid, Chris Condit, Elaine Barker, Leah Larkey, Representing the Friends of the Library

Approve March 11 & 17 2020 minutes

Chris moved to accept minutes of March 11, Georgie seconded, passed
Lisa moved to accept minutes of March 17, Georgie seconded, passed

Funds available

Operating \$4868

Salaries \$17185

Building \$6623

State Aid \$27963 (Total State Aid received this fiscal year is \$3731.75) the second state aid payment of \$3,731 received

Gift \$91124 (Van Steenberg bequest) + \$1754

Field/Maynard \$2777 (Interest \$13.01)

Revolving (Fines) \$732

Revolving (Copier/Fax/Printing) \$933

Circulation

	March 2019	March 2020
CWMARS	2567	1824
Overdrive	363	419

Overdrive numbers are up from March 2020

Database access has increased: 79 accesses recorded in March. In past months it has been in the single digits.

Chris suggests that this database number be part of our monthly reporting. Natane agreed.

March open hours

March: 55

We closed to the public beginning on Tuesday, 03/17.

Report on operations during library's closure (See Attachment)

Communications strategy:

Sue spent 2 ½ hours speaking with the library's most vulnerable patrons as part of the library's outreach efforts.

Natane helped patrons with online resources and responded to the high volume of email.

Tasks/workload

Sue continues to work on weeding the collection and cleaning discs.

Natane has been submitting reports on grants received. She has also been submitting time sheets and paying bills.

Natane and Sue are working alternate days to minimize contact and to maximize coverage of the library.

Online events:

Ukulele Strum Alongs every Thursday in April via Zoom

Julie Stepanek has continued her Ukulele Strum Along sessions online. There were 25 participants at the last session. This program is supported by the Friends.

Rema Boscov program "Saved by Soil" was cancelled. She provided her discussion notes on the library website.

There is ongoing discussion with Jennifer Rosner about having an online book talk for her latest book, *The Yellow Bird Sings*.

Gene Stamell is interested in offering a concert online.

Story Hour- Many libraries are concerned about copyright infringement. Natane suggested we could offer videos of authors reading their own books.

Leah Larkey suggested offering a story slam online.

Streaming subscriptions/collection development

There was a discussion about subscribing to a streaming service such as Kanopy or Acorn TV through Recorded Books. Lisa made the motion that Natane invest in the Acorn service if she decides it is suitable for the library. Joan seconded the motion. Motion passed. The \$250 platform fee would come from the materials budget.

Natane discussed that some libraries were buying books and mailing directly to patrons. Equity issues were discussed and the trustees took no action.

Re-open date

The motion was made by Lisa that "We extend closure to May 4th in accordance with Governor Baker's orders and we give Natane authority to update the closure period based on State government orders." Seconded by Georgie. Passed unanimously.

Natane reminded us all that in times of economic recession libraries are economic engines.

Friends of Leverett Library report

Leah Larkey emailed a picture of the Friends newest mug designed by Susan Mulholland which features an adorable black and white cow.

Natane offered that if the Friends want to seek donations for mugs on the website, she will help them set that up.

Building/Grounds/Equipment

Geothermal update: Jamrog has been working in the building frequently, but does get called away for emergency jobs. No ETA on finish date.

We would like a breakdown from John K. on the cost of repaving the library driveway to see if it includes an extension of the parking area.

Warrant articles:

Library geothermal system additional repairs: 8000

Repave PSC/library driveway: 34500

Library geothermal system repairs: 3025

Policy Review/Updates

Art Donations policy (draft) Tabled

Pandemic policy

CWMARS/MBLC/MLS updates

Emergency State Aid Policy changes

New Business

Solar Array Parcels-The Van Steenberg bequest has been earmarked for solar installation to provide heat and electricity to the library.

The Department of Public Utilities determined that the current parcel which includes the Safety complex, LES, the playing field, and the Leverett Library would be served by the solar installation at the Safety Complex. This denies the library the ability to install its own solar array at this time. Their determination that only one solar array can be installed on a parcel is being challenged by new legislation in July. Joan will contact Natalie Blais to update progress in regards to the legislation.

Next meeting

Wednesday, May 6, 7pm

Lisa motioned to adjourn the meeting and Joan seconded. Meeting adjourned at 8:46 pm

Respectfully submitted

Joan Godsey and Georgie Schmid