

Leverett Affordable Housing Trust
03/06/2017 - Meeting Minutes

Members Present: Barbara Carulli (Chair), Elizabeth Ahearn, Chuck Dauchy, Judy Weinthal, Julie Shively, Ken Kahn

Meeting convened at 5:35 PM.

1. Carulli reported that public information regarding the coming information sessions for the HAP and DAP programs is on the town's web site.
2. Minutes of 1/30/17: were unanimously approved as submitted
3. Noted that it is important to assure consistency of information between the town and HRA web sites. Any new/revised information should go to both the Town Clerk and HRA.
4. Handouts for Information Sessions: Shively suggests handouts available include application, guidelines for each program, timelines, 1 page flyers. No "Brochure" needed. Consensus of Trust agreed.
5. Priority for DAP: Consensus that Priority should be based on date of accepted offer. Noted that HRA must understand this.
6. DAP fund returns: Consensus that on sale of a DAP property, the funds returned to the town should be returned to the CPA affordable housing account. The Treasurer should be requested to set up three separate accounts, one for unrestricted administrative expenses, one for the HAP, and one for the DAP.
7. Annual Report: Carulli will draft and circulate to the Trust for review before publication.
8. Feedback from HAP buyers: Carulli will ask HRA to query buyers as to whether they are willing to meet with the Trust to discuss their experiences with the program.
9. Accessory Apartments: Kahn reported that the Planning Board expects to submit a zoning article expanding the options and reducing the restrictions on Accessory Apartments. The consensus of the Trust supports such changes.

Meeting adjourned, 6:52 PM.

Respectfully Submitted, Charles H. Dauchy

Minutes unanimously approved, 4/24/17