

Leverett Affordable Housing Trust
01/30/2017 - Meeting Minutes

Members Present: Barbara Carulli (Chair), Elizabeth Ahearn, Chuck Dauchy, Judy Weinthal, Julie Shively. Absent: Ken Kahn Others present: Frances Pheeney (HRA), Jennifer Morrow (HRA).
Meeting convened at 5:35 PM.

1. Timetable for informational meetings, lottery, and applications:

Shively reported that Town Meeting is 4/29/17. CPC agenda shows that at their 2/1/17 meeting they will set a date for the public hearing on proposals. Shively noted that the CPC's responsibility is to determine whether a proposal qualifies for CPA funds, not to recommend approval or not.

Schedule decided as:

Informational meetings, for both Buy-down and Down Payment Assistance programs – 3/15/17 and 3/23/17, from 6:30 to 7:30 PM. HRA will publicize.

HRA will prepare more information materials for outreach after info sessions. They will need 2nd mortgage language from the Trust. DPA eligibility for condos and two-family will be included in information.

Applications for Buy-Down Program received 5/1/17 to 5/19/17.

Applications for Down Payment Assistance Program accepted beginning 5/1/17 on 1st come-1st served basis.

Applications can be received by Email

Lottery for Buy-Down Program – 6/29/17, 5PM

2. Minutes of 1/9/17: The minutes were approved as submitted.

Meeting adjourned, 6:35 PM.

Respectfully Submitted, Charles H. Dauchy