

# Meeting Minutes

## Library Trustee Meeting

Wednesday, May 14, 2025 at 7:00 p.m.

At the Leverett Library & on Zoom

<https://us02web.zoom.us/j/84643372542?pwd=QZLTbm4YBQaDE60QIXKcGitVlyNnwQ.1>

In attendance: Hannah Paessel, Lisa Werner, Joan Godsey, Seth Seeger, Rachel Flint

### Approval of April 9<sup>th</sup> Minutes

Seth motioned to approve, Joan seconded. Motion Passed

### Trustee Business:

#### Updates:

##### Town Meeting

- The library budget request passed. Yay!!!
- Congratulations to us for receiving the Community Preservation Committee grant! Yay!!!

##### Grounds project.

- Finalizing plans for bid package
- Berkshire Design will oversee this process. We have hired them to finish bid documents and complete the bid process.
- Friends have agreed to pay for a written ADA audit of the final engineered plans which will include best practices for the stage/workshop. We don't have a drawn plan for the stage. We need as much detail as we can with as much ADA good practice as we can get.
- If all goes smoothly, it is possible the project could be largely completed by the end of the fall. (What?)

##### Music on the Patio

- Tuesday evenings again this year. The actual dates with performers are in the process of being confirmed. There are 10 dates all together. June 24-August 26.  
June 24 - Bruce Colegrove - Lisa will introduce  
July 1 - Rattlesnake Gutter Guttersnipes - Gus Hollingsworth - Joan will introduce

July 8 - Orlen, Gabriel, and Avery - Rachel will introduce

#### EV Charging Station

- Jed Proujansky has been talking to a new EV company that will install and maintain a charger at the library in exchange for keeping the majority of the profits. **More information will be gathered to see if this is a viable option. Questions include: where do they get the electricity? Do they charge a flat fee, or is the price much above market?**

#### Open Hours

- Earliest change will be in the fall.

#### Building

- Custodian starting soon.
- Est. \$4,400 to remain after FY25 expected bills.
- Will is looking to finish painting projects and/or replacement of some of the carpet. **There are additional places that could use repainting (community room and foyer). Some windows still need replacement.**

#### IMLS and Federal Funding for Libraries:

- The most up to date information can be found on the MBLC website: <https://mblc.state.ma.us/news/news-releases/2025/nr250403.php>
- In progress lawsuit against Executive Order 14238.
  - Mass AG has signed onto this lawsuit.
  - Judge has a temporary restraining order against further dismantling of IMLS.
- The proposed Federal Budget for FY26 does not include any funding for IMLS.
- The Massachusetts State Budget is level funded for FY26.

## FRIENDS REPORT

### Director's Reports:

Financials: **82%** through the year

Account	Start Fiscal Year	Amount remaining	%
General Expenses	\$33,894	\$9,068	73%
Wages	\$85,511	\$19,156	78%
Building	\$23,870	\$5,778	76%
State Aid	n/a	\$26,273	

Gift	n/a	\$79,835	
Bequest Detail	\$91,124	\$78,080	
Revolving - Fines	n/a	\$729	
Revolving - Printing/Use	n/a	\$868	

### Circulation & Attendance:

	April 2024	April 2025
CWMARS - circs	2,704	2,456
Overdrive	723	904
Kanopy	173	170

	April 2024	April 2025
Library Attendance	972	936
Program attendance	927 + 15 nonlib programs Note: eclipse glasses & x 2 talks by Eva = 600	328 + 89 nonlib programs

### Staff & Volunteers:

- Welcome to Jill Palmer as our new Cataloger! She is getting up to speed with her new role and still managing some of her Library Assistant special projects. She has taken two trainings in specialized cataloging and has been keeping up with repairs. It is so great to have her in this position!
- Welcome also to Sarah Prager as our new Programming Librarian. She is quickly getting up to speed and already jumping in to cover Playgroups, crafternoons, and planning the summer reading program. If you haven't met her yet, stop in and say hi. She works Wednesdays, Thursdays, and Saturdays.

- Peggy has been working Tuesday evenings and Saturdays and it has been great to have her here more regularly. She knows so many patrons and is taking care of the shelving until one of our volunteers returns in the summer.
- Ralph has been filling in on our busy Wednesdays and it is great to have him. He enjoys connecting with so many Leverett people and he keeps the front desk running smoothly on one of the busiest days.

#### Meetings & Programs:

- Last month: Intro to Quilling, MEFA service review, ADA audio tech help, Juggler Meadow String Band, 2 Birding by ear programs, and a Crafternoon.
- Coming up: 2<sup>nd</sup> grade class visit, Pleun Bouricius author talk, Kindergarten Readiness series, and the 250<sup>th</sup> wrap up party.
- 250<sup>th</sup> Quilt is up for the next two months. It is beautiful!
- Level up is the theme for the summer reading program. Programming is still in the developmental stages. Seth suggested a D & D program...he knows a guy.

#### Technology:

- All of the computers are up and running.
- Continuing to learn about our ADA audio equipment.

#### Other:

#### Old Business

Seth motioned to adjourn. Joan seconded. Motion passed.

Meeting adjourned at 8:02

**Next Meeting: June 11<sup>th</sup> at 7:00 p.m. Joan will do the minutes.**