

# Director's Reports

## Library Trustee Meeting

Wednesday, January 8, 2025 at 7:00 p.m.

At the Leverett Library

In attendance: Lisa Werner, Joan Godsey, Seth Seeger, Judith Davidov, Chris Condit, Rachel Flint, Marilyn London-Ewing, Hannah Paessel

### Approval of December 11<sup>th</sup> meeting minutes Trustee Business:

No discussion. Motion to approve by Judith, seconded by Joan. Unanimously approved.

### Trustee Business:

#### FY26 Budget

Budget Due 1/9/25

Budget Hearing - 1/14 at 7:15 p.m.

Personnel Committee meeting - 1/28 at 5 p.m.

2.5% increase in Materials. Additional 2.5% for other expense lines will hopefully be added to the salary section of the budget by the Personnel Committee

Discussed personnel salary changes: bringing Jill inline with other towns. Are budget-neutral.

### Presentation at Leverett Alliance gathering

From Judith: LA will host a town-wide potluck. Highlighting all the good things in town. (Coop, LEF, LC, Library, Friends, LAA). Feb 9, 5:30 – 7:30 at Mt Toby. Judith asked Hannah if she would speak about the library – 5 min presentation.

### Updates:

#### Grounds project

- Berkshire Design Group
  - They have shared preliminary documents with us and the working group will have a meeting with them in the next couple of weeks to finalize details.
  - Next step will be getting quotes for our CPC application
  - Spoke with Mark Gamble about a quote for the stage. Hope to hear back soon.

Sub group is meeting at 1pm on Monday to go over preliminary plans. MG is very enthusiastic and has a good vision. Quote coming soon.

## Grants

- Community Preservation Committee
  - Their next meeting is 1/15/25
    - We don't need to attend this meeting
  - Next step is to update our application with real quotes for items.
- MOD - I will debrief with them 1/16/25
  - Curious to hear why we didn't get it, and how we can strengthen our next application
- Other possible grant opportunities:
  - MassTrails - Due 2/3/25 - feels like a long shot grant and RGT is applying. May wait on this grant
  - LifePath - Due 2/1/25 - \$3K grant. Not huge, but worth the connection
  - Fields Pond Foundation - rolling acceptance - will send a one-page outline to determine eligibility.
  - MOD FY26 - Due June 2025
  - If CPC doesn't fully come through, then we will re-visit grants

## Building

- a couple of electrical issues being addressed.
- new windows should be installed soon

## Other

Car charging station not moving forward. Annual cost in town's our size make it unfeasible for a town our size.

Judith - new neighbors with kids would love more early evening hours. Hannah will put out a survey for extended hours.

Neighbors donated 53.7 acres to The Native Land Trust, zero restrictions. It's the land behind Dvorah's house, heading up Brushy Mtn. They will come out and do a work day. Want to have a public program.

FRCOG request for DLTA ideas. Mostly doesn't apply to us. Maybe later.

Ask Matt to plow a path from the school to the library (if it snows)

Maybe make the Teen room a Tween room? Future project.

## FRIENDS REPORT

- Bags have been selling very well. More have been ordered.
- Baskets made \$1,085

- Considering Vemno or other electronic payment method
- Valentine concert fundraiser has been postponed to April 6, 4-6pm. Maybe do a press release in early March (for Pocket Park, the fundraiser, for support at town meeting)
- As of Oct 2024, 57 renewals

Beth Logan winter free concert 2/14/25 (see postponement note above)  
Capacity 60

### Director's Reports:

- Ingram is way behind in deliveries. (Smaller distributors have closed, Ingram is slow to ramp up.)
- Bequest detail added to table

Financials: 47% through the year

Account	Start Fiscal Year	Amount remaining	%
General Expenses	\$33,894	\$15,367	45%
Wages	\$85,511	\$39,157	46%
Building	\$23,870	\$13,437	44%
State Aid	n/a	\$23,472	
Gift	n/a	\$87,103	
Bequest Detail	\$91,124	\$84,546	
Revolving - Fines	n/a	\$629	
Revolving - Printing/Use	n/a	\$892	

### Circulation & Attendance:

	December 2023	December 2024
CWMARS - circls	2,478	2,516
Overdrive	846	887

Kanopy	116	91
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	December 2023	December 2024
Library Attendance	868	767 (affected by the holidays and vacations)
Program attendance	176	233

#### Staff & Volunteers:

- Thanks for the gifts, they were greatly appreciated!
- Everyone is buzzing along. Aaron has gotten caught up on repairs of damaged books and discs, Elena is planning a great lineup of programs for the winter and spring. Jill is adjusting to a new schedule and taking the lead on Saturdays.
- Aaron seems to be fitting in well.

#### Meetings & Programs:

- Tech Help programs are garnering interest and growing into a regular monthly program.
  - Generating lots of interest
- Elena is trying a variety of times for various types of programs to see what works best for people.
  - She is filling in the CNC playgroup dates so it is consistent.
- Last month we hosted a Needle felting program with extra support from the LCC.
- Storywalks are on a winter break.
- Marilyn London-Ewing is our next artist and she'll have her exhibit in Jan/Feb.
- We are actively looking for more artists to display their work this year starting in May.
- Upcoming:
  - Hands Across the Hills will have a book release Jan 25, 2025 1pm
  - Green burials

Technology:

- Setting up new kids computer on Monday, January 13<sup>th</sup>
- Looking into how to get our audio system to connect to Zoom so we can include remote meeting options for programs.

Other:

**Friends of the Leverett Library**

Old Business

**Next Meeting: January 8<sup>th</sup> at 7:00 p.m.**

**8:15pm Motion to adjourn by Joan, seconded by Judith. Unanimously approved.**